

## Terms & Conditions

In signing the following, you agree to the following terms of your membership with Team Carlo Taekwondo:

- 1. Changes to Membership** - Requests for changes to a membership can be submitted via our online forms via the Accounts & Forms section in the Members Area of the Team Carlo Taekwondo website ([www.teamcarlo.com.au](http://www.teamcarlo.com.au))
- 2. Direct Debits** - Memberships are based on 4 school terms, 10 weeks of training per term. Team Carlo Taekwondo offers a direct debit option to members, which allows members to pay for fees term by term via a monthly/term/annual structure. Team Carlo Taekwondo uses Ezidebit® to manage our direct debit processing requirements. Each term is broken down into 3 monthly payments billed on the 1st of the month e.g. Jan/Feb/Mar cover classes in Term 1, Apr/May/Jun cover classes in Term 2 and so on. Failed direct debit payments will incur a fee from Ezidebit.
- 3. Suspension/Membership Cancellation** - Requests for suspension or membership cancellation are to be made via our online forms which is in the Accounts & Forms section in the Members Area on the website. A student can suspend their membership for a minimum of 2 weeks and a maximum of 4 weeks in a calendar year. Suspensions will only take affect during operational periods and are blocked during the Christmas period closure and school holiday period. Medical related suspensions, which go over the maximum time, must be accompanied by a doctor's certificate. Members that require longer than 4 weeks will be assessed and advised individually based on circumstances in line with the Team Carlo Suspension Policy. Please note that membership suspensions cannot be backdated.
- 4. Insurance** - Registration and insurance through Taekwondo Australia is compulsory for all members and a one-off payment will be scheduled for the 1<sup>st</sup> April each year via your direct debit account. Notification will be sent via email and SMS at the commencement of Term 1. The period of insurance is from 1<sup>st</sup> February of that year, through to the 1<sup>st</sup> of February the following year. If a new member joins between Term 1 and Term 2, the full insurance fee is applicable and is included as part of the Team Carlo 'Start Up Pack'. If a member joins after between Term 3 and Term 4, a percentage reduction is applied to the insurance cost and the Start Up Pack fee is reduced. The percentage is determined and advised by the governing insurance body. Team Carlo Taekwondo is bound by this contract and will pass on this reduction to our members. A copy of the insurance is available by contacting Team Carlo Management [info@teamcarlo.com.au](mailto:info@teamcarlo.com.au)
- 5. Team Carlo Waiver** - Members will not hold Team Carlo or its instructors responsible for any injury and agrees to Team Carlo staff administering first aid in the case of injury as deemed appropriate. Team Carlo will not be held liable for damage or loss of any member's personal items brought into the hall.
- 6. Price Increases and Membership Terms & Condition changes** - One months' notice in writing will be provided prior to any price increase. The new conditions will become effective immediately after the date outlined in any correspondence. Terms and Conditions are subject to change without notice, an updated copy will be available to all members through our website: [www.teamcarlo.com.au/MembersArea/StudentManual/Terms & Conditions](http://www.teamcarlo.com.au/MembersArea/StudentManual/Terms&Conditions).
- 7. Personal Conduct** - To foster a pleasant and relaxed atmosphere, we ask members to conduct themselves in a responsible, polite and calm manner. Members are asked to be punctual to classes and if any member is late, they will be asked to remain quietly at the hall door until invited into the class by

an instructor. Bad language and rude behaviour will not be tolerated under any circumstances.

8. **Duty of Care** - All children are to be adequately supervised by an appropriate adult before and after class. Team Carlo instructors and staff members are unable to provide supervision outside of the training hall.
9. **Allergy & Asthma Policy** – Members that have an allergy are required to have their own EpiPen on hand. Parents will need to stay whilst their child trains so that they can administer it in an emergency. Students that have an asthmatic condition will need to have their own Ventolin available to them should they require it during class.
10. **Confidentiality** - A member cannot solicit any other student member or staff member in the business of Taekwondo or a business of a similar nature. Members will not disclose or discuss any information pertaining to a student member, staff member or management that is of a personal or confidential nature. Any information that forms part of the Team Carlo systems, including the student syllabus, programs, drills and games, remains the intellectual property of Team Carlo and is not to be reproduced, re-engineered, used or discussed outside of your membership. If any of these terms are broken, Team Carlo will seek an injunction of trade and take legal action for monetary damages.
11. **Management Rights** - The Management of Team Carlo reserve the right to cancel the rights of any member (including Life Members) not complying with conditions of membership or codes of conduct, with no reason or refund. This will include publicly criticising the club, morally or criminally.
12. **Attire** - All members are required to wear a Team Carlo uniform that is clean and pressed. Fingernails are to be trimmed and clean. Jewellery is not to be worn when training.
13. **Photography** - Photographs are taken regularly of student activities for members use. These may at times be used for promotional or advertising purposes. Please advise Team Carlo if you do not want your photos to be published.

Member's Name: .....

Member's Signature: .....Date .....